

Minutes
NAAE Board of Directors Virtual Meeting
September 17, 2020

The NAAE Board of Directors conducted a virtual meeting via video conference on September 17, 2020. Board members in attendance included: Parker Bane (IL), President; Sherisa Nailor (PA), President Elect; Eric Tilleman (MT), Region I Vice President; Todd Thomas (CO), Region II Vice President; Mary Hoffmann (MN), Region III Vice President; Deanna Thies (MO), Region IV Vice President; Stan Scurlock (FL), Region V Vice President; Dr. Robin McLean (NJ), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. NAAE Associate Executive Director, Alissa Smith (KY), was also present.

The minutes of the meeting are as follows:

1. **Call to Order**—President Parker Bane called the meeting to order at 5:01 pm Eastern time and welcomed everyone to the meeting.
2. **Approval of the Agenda**—By consensus, the directors approved the agenda of this virtual meeting with flexibility.
3. **Organization of NAAE as a Kentucky Corporation**—Following a discussion of the challenges in conducting a virtual annual meeting of the members of NAAE given that NAAE is a California non-profit corporation, Sherisa Nailor moved, Robin McLean seconded, to establish a new non-profit corporation for NAAE in the Commonwealth of Kentucky and to then merge the existing California corporation for NAAE with the new NAAE corporation in Kentucky; by roll call vote the motion carried unanimously.
4. **Formal Hiring of NEW CEO**—Mary Hoffmann moved, Todd Thomas seconded, to hire Alissa Smith as the NAAE Chief Executive Officer (CEO) to begin October 1, 2020; by roll call vote the motion carried unanimously.
5. **Adjournment**—With no further official business to be transacted, Eric Tilleman moved, Mary Hoffmann seconded, to adjourn the meeting; by voice vote the motion carried. NAAE President Parker Bane adjourned the meeting at 5:13 pm Eastern time.