

**Minutes  
NAAE Board of Directors  
Meeting  
June 5, 2023**

The NAAE Board of Directors conducted a board of directors meeting virtually on June 5, 2023. Board members in attendance included: Deanna Schnuck (MO), President; Eric Tilleman (MT), President-Elect; Kyle Stapleton (ID), Region I Vice President; Cameron Dale (OK), Region II Vice President; Shari Graffunder (WI), Region III Vice President; Jeff Voris (MO), Region IV Vice President; Bill Newsom (TN), Region V Vice President; Aaron Geiman (MD), Region VI Vice President; Stan Scurlock (FL), Past President; and Alissa Smith (KY), NAAE Chief Executive Officer.

The minutes of the meeting are as follows:

1. **Call to Order** – President Deanna Schnuck called the board meeting to order at 6:33 p.m. on Monday, June 5, 2023. Deanna welcomed all to the meeting.
2. **Approve Agenda** – Bill Newsom moved, Kyle Stapleton seconded, to approve the agenda with flexibility. Motion carried.
3. **Approve NAAE Board Meeting Minutes** – Shari Graffunder moved, Jeff Voris seconded, to approve the minutes as written from the May 11, 2023 NAAE Board of Directors Meeting. Motion carried.
4. **NAAE Membership Report** – Alissa Smith provided an update on membership as of June 1, 2023 and shared that at this time we are at an all-time high for membership and we look to finish out the year with a strong increase.
5. **CEO Update** – Alissa Smith provided a program and staff update to the Board and shared information regarding meetings with sponsors as well as an update on the audit.
6. **NAAE Convention Overview**– Alissa Smith presented an overview of this year’s convention and what Board and Regional Secretaries should expect. The schedule, registration, and other items were discussed. Kyle Stapleton will contact Sharon Metzger from Arizona for details related to a special fun event. The event would need to be on Thursday after the Members and Partners Reception. Arizona can share the details with the convention attendees at the opening session on Wednesday morning of Convention.
7. **New Business** –
  - a. Deanna Schnuck discussed the need for volunteers to the AFNR Revision Committees. Shari Graffunder and Cameron Dale volunteered to serve on the committee.
  - b. Cameron Dale requested a list of shared messages for state conferences and Alissa Smith agreed to provide those to the Board for their use this summer.

- c. A new date for the July NAAE Board meeting was determined to be July 24, 2023 at 6:00 p.m.
  - d. NAAE Strategic Plan Action Item work was discussed, and the work will occur in August asynchronously. Alissa Smith will provide framework to board by August 14, 2023.
8. **Adjournment** – With no further business to be transacted at this time, Bill Newsom moved, Stan Scurlock seconded, to adjourn the meeting. The meeting adjourned at 7:41 p.m. Eastern time.